



**BRAINWARE UNIVERSITY**  
398, Ramkrishnapur Road, Barasat,  
North 24 Parganas, Kolkata - 700 125, India

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Web site : [www.brainwareuniversity.ac.in](http://www.brainwareuniversity.ac.in)

## APPLICATION FORM FOR MIGRATION CERTIFICATE

(Please  Original or  Duplicate )

|  |   |   |                            |
|--|---|---|----------------------------|
| Registration no with year of Registration: |   | Details of payment made (Cash)          |                            |
| Name of the Programme:                     |   | Money Receipt No./ Transaction details: |                            |
|  |   | Money Receipt/ Transaction Date:        |                            |
|  |   | Amount Paid INR :                       |                            |
| 1.   | Name of the Student<br>(As per the last semester/year Grade Card)   |   |                            |
| 2.   | Name of the father/mother of the student  |   |                            |
| 3.   | Address for Communication:<br>(as per Aadhar Card / Voter Id / PAN / Ration Card / Passport No. of the candidate) | PIN CODE :                              |                            |
|  |   | Phone: (M)                              | Email :                    |
|  |   | 4. Gender:                              | 5. Date of Birth :         |
| 6.   | Institution to which Migrated:  | 7.                                      | Programme Applied / Joined |
| 8  | Information regarding Last Examination Passed/Failed of this University:  |   |                            |
|  | Roll No   | Month & Year Of Exam                    | CGPA                       |
| 9  | Whether any litigation is pending during his/her studentship: if yes, please specify                              |   |                            |
| Place:                                     |   |   |                            |
| Date: / /                                  |   | Signature of the Candidate              |                            |



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### Clearance Certificate for Migration

|   |                        |                                      |                        |
|---|------------------------|--------------------------------------|------------------------|
| <b>Department<br/>( signature and seal)</b> | <b>Remarks if any:</b> | <b>Finance ( signature and seal)</b> | <b>Remarks if any:</b> |
| <b>Library( signature and seal)</b>         | <b>Remarks if any:</b> | <b>Hostel ( signature and seal)</b>  | <b>Remarks if any:</b> |

Migration certificate will be received (Please Tick) : In person / through registered post

Received Migration Certificate No. : \_\_\_\_\_ Dated: \_\_\_\_\_

Full Signature of the Candidate: \_\_\_\_\_

### Instructions for Migration Certificate

|    |  |
|----|--|
| 1. | Migration Certificate will be issued in favour of a registered student after successful completion of the programme. Filled in form with enclosure to be submitted in the Examination Department of the University.  |
| 2. | Migration Certificate will not be issued in favour of a student whose studentship is pending under Hon'ble Judicial consideration. In such a case Migration Certificate will be issued only after the judgement have been announced by the Hon'ble Court.  |
| 3. | In case of foreign students, this form should be forwarded through the High Commissioner / Deputy High Commissioner for the respective foreign Country in India, after fulfilling the above mentioned requirements.  |
| 4. | Documents to be submitted along with this form :-<br>i) Original Registration-Certificate of the University.<br>ii) A self-attested Xerox copy of Admit Card of last appeared examination of the University's Examination.<br>iii) A self-attested Xerox copy of the last Grade card issued by the University.<br>iv) A self-attested Xerox copy of Degree Certificate issued by the University.<br>v) A self-attested Xerox copy of Aadhar / Ration / Voter / PAN Card or Passport. |
| 5. | In case of missing the original migration, a copy of the letter acknowledged by the Police Station, stating loss of the particular Migration is to be enclosed. In that case duplicate migration will be issued.   |
| 6. | The delivery of the migration certificate (preferably after 3 working days of submission of application form) will ordinarily be made in person to the candidate or to his/her nominee on production of the following at the Examination Section of the University during 10 am to 5 pm of working day (Except Sunday, Monday and Holiday in between):-<br>a) Copy of duly filled-up Migration Form;   |

|    |   |
|----|---|
|    | <p>b) Necessary document in original if required (as stated in Sl. 4);<br/>c) Original money receipt duly paid for migration certificate.</p>   |
| 7. | <p>Fees for Migration certificate is INR 800/-. Fees may be submitted in cash at the accounts department of University or can be paid through Online Banking. Bank details are as follows</p> <div data-bbox="172 264 1385 654" style="border: 2px solid orange; border-radius: 20px; padding: 10px;"><p>Bank Name: Axis Bank Ltd<br/>Account Holder's Name: BRAINWARE UNIVERSITY<br/>Account No. : 916010037463585<br/>Account Type: Savings<br/>IFS Code: UTIB0000021<br/>Branch Name: NABAPALLY<br/>Branch Address: SANGAM MARKET, COLONY MORE, NABAPALLY,<br/>BARASAT, KOLKATA – 700 126</p></div> <p>You are advised to provide the following information of online payment to the<br/>e-mail Id: <a href="mailto:accounts@brainwareuniversity.ac.in">accounts@brainwareuniversity.ac.in</a></p> <p>1. Student Name, 2. Student Code, 3. Transaction ID, 4. Bank Name of the University, 5. Amount, 6. Date of Transaction 7. Attach the form in the format.</p> |
|    | <p>If a candidate wishes that the certificate to be sent him/her by registered post at his/her own risk, he /she should along with the application form submit a self-addressed envelope with postage stamp of the prescribed value of a registered letter.</p>   |